

The Handling Procedure of Appeals for CDM Assessment Service

1:Appeal panel is responsible for making a final decision to the appeal, and shall consist of three members; -One person appointed by JQA in accordance with the <u>criteria</u> below;

-One person appointed by the Appelant; and

-One person independent of JQA and the Appellant, as agreed by the above two members.

* criteria:

-Person who has sufficient knowledge about the operation of the CDM Assessment Scheme;
-Person in position that can ensure impartiality in relation to the judgement; and
-Person not directly related to the assessment services(person who conducted the validation or verification/certification,including technical review and final decision-making) to which the appeal is pledged.

*2:The members of the appeal panel shall be bind by a confidentiality agreement. The information regarding the appeal including the source and details shall be treated as confidential matter.