Attendee guide for
JQA JIS Webinar for JIS Certification Holders (Zoom webinar)
Learn how to connect and use Go to Webinar

・An online Webinar using the video conference system "Zoom Webinar mode".

・Join from anywhere on your computer, tablet or smartphone.

・Customers are responsible for the communication charges for receiving the Webinar.

・No webcam required.

・Participate in a quiet place where you cannot hear the voices of others and in a stable
  internet environment.

・Depending on the communication environment in which you participate, audio may be
  interrupted or video may be distorted.

- How to join a Webinar -

**1, By the day before the event, Zoom will send a "Zoom Webinar Invitation Email (from
  Zoom registration)" to the registered attendee.**
    * you will get an e-mail message look like following (black boxed)

**2, On the day of the Webinar, please click "Join the event" in the invitation email
  until 10 minutes before (12:50 Taiwan time) the starting time (start: 13:00 TST).**

JQA JIS 認証事業部さんがあなたを予約された Zoom ミーティングに招待しています。
トピック: Webinar for JIS Certification Holders
時間: 2022 年 XX 月 XX 日 13:00 PM 大阪、札幌、東京
Zoom ウェビナーに参加する
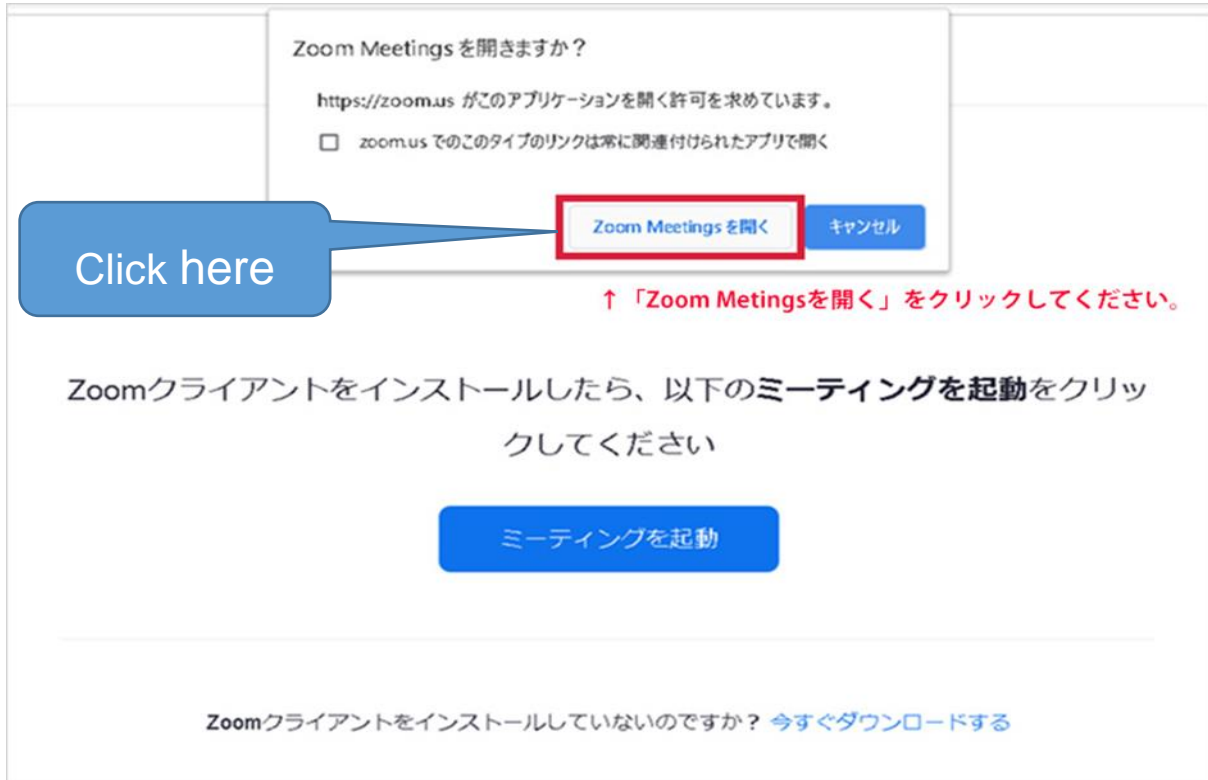https://jqa-jp.zoom.us/j/   Click "OPEN"
ミーティング ID: ○○○ ○○○○ ○○○○
パスコード: ○○○○ ○○○○

(This e-mail message may in your local language)

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3, When you see the message:
「This site is try to open Zoom (Zoom Meetings を開く)」,
click 「open」

Zoom Meetings を開きますか？

https://zoom.us がこのアプリケーションを開く許可を求めています。

☐ zoom.us でのこのタイプのリンクは常に関連付けられたアプリで開く

Zoom Meetings を開く　　キャンセル

Click here

↑ 「Zoom Metingsを開く」をクリックしてください。

Zoomクライアントをインストールしたら、以下の**ミーティングを起動**をクリックしてください

ミーティングを起動

Zoomクライアントをインストールしていないのですか？ 今すぐダウンロードする

(This PC message may in your local language)

4, Then you will the window:
「Participate in audio on your computer) (コンピューターでオーディオに参加)」,
click

オーディオに接続　　　　　　　　　　　　　　　✕

コンピューターでオーディオに参加

コンピューター オーディオのテスト

Click here

☐ ミーティングへの接続時に、自動的にコンピューターでオーディオに接続

(This PC message may in your local language)

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5, Then you can watch the Webinar !

- Important notice -

・Check if you can hear the sound of the ear/headphones or speakers.

・Make sure that the microphone has a diagonal line (mute).

・You cannot ask "questions" during the Webinar.

・"Chat" and "Raise your hand" cannot be used.

6, Please cooperate with the questionnaire after the completion.
　Even if you leave your seat on the way, please answer the questionnaire displayed on the
　screen after you leave.
　Questions and answers are not possible, so if you have any questions, please do not
　hesitate to contact us.
　Please fill in the questionnaire.

- Notice and points of attention -

・Please connect with one terminal for each participant.
・The video and audio may be disturbed depending on the internet connection
　conditions at the online venue of this Webinar. Depending on the situation, it may be
　reconnected and restarted.
・If the connection becomes unstable due to the connection status on the viewer side,
　or if the internet connection is cut off during participation, please reconnect
　immediately.
・Please refrain from taking a photo, recording of sound and video, or secondary use of
　screenshots of images or display slides.
・Please note that we cannot respond to technical inquiries or connection, audio or
　video distortion due to the Internet environment.
・Please refrain from making inquiries by phone after the start of this Webinar.